

Registration cum Application Process on the NAPS and NATS portal

Before you start the process of your registration on the government apprenticeship portals (NAPS & NATS), keep your following documents ready as you will require them during the registration process;

- a) Digitally Scanned Passport Size Color Photograph
- b) Digitally Scanned Signature
- c) Digitally Scanned PAN Card
- d) Digitally Scanned Aadhar Card
- e) Digitally Scanned final marksheet of X, XII, Graduation, Post Graduation
- f) Digitally Scanned copy of Aadhar Seeded Saving Bank Account Passbook/

Statement

A. Process for Registration on NAPS Portal: **(Compulsory for all candidate)**

1. Visit <https://www.apprenticeshipindia.gov.in/candidate-login>
2. Click on the "Register" button the top toolbar and select the option Candidate.
3. You would be required to fill your Basic, Family and Contact details and click continue.
4. A dialog Box with the Registration number will notify your account creation after which you will receive an activation Email on the registered Email Address.
5. On the Email, click the 'Activate' button
6. Once you click on the Activate Button, the screen will automatically redirect you to the Log-In page (see below) where you type your registered Email ID/Registration Number and Password (the email ID and Password are the same you mentioned during registration) to login.
7. Click on the button 'Complete Your Profile'
8. Start by clicking the 'Edit' button to add your "About Me", "Contact Details", "Education", "Preference" .

Process for Application for Indian Overseas Bank Apprenticeship Program on NAPS Portal:
(Compulsory for all candidate)

1. Visit <https://www.apprenticeshipindia.gov.in/apprenticeship/opportunity>
2. Go to "Search by Establishment Name" and type "Indian Overseas Bank"
3. Apply for the Apprenticeship Opportunity of "Indian Overseas Bank".

B. Process for Registration on NATS Portal : (Graduated after 1st Apr'2021)

1. Visit https://nats.education.gov.in/student_type.php

2. Click on Student --> Student Register Form

Before you proceed, make sure you are ready with the following documents in digital format

S.No	Document type	Mandatory
1	Aadhaar card	Yes
2	Valid Personal Email ID (will be required to activate account and Login)	Yes
3	Mobile number	Yes
4	Passport size photograph Format: JPEG, Size: Less than 1 MB	Yes
5	Aadhaar seeded/mapped Bank account details	Yes
6	Qualifying Degree / Provisional Certificate, Format: PDF, Size: Less than 1 MB	Yes
7	First page of Bank passbook / Bank account statement, Format: PDF, Size: Less than 1 MB	Yes

3. Proceed with Registration Form for Student fill everything asked and finally SUBMIT

4. Continue to submit by filling --> Basic details – Name, Father/Mother’s name, Aadhar no. • Educational details – Course/Institute details • Communication information- Address, Mobile no • Training preference – Preferred field/location for apprenticeship • Bank details

5. Profile view and final submit

6. Go to Student Login and then get your Enrollment Id Number from the Dashboard.

Process for Application for Indian Overseas Bank Apprenticeship Program on NATS Portal

1. Visit <https://nats.education.gov.in>

2. Login as Student

3. Go to “Apply against advertised vacancies”

4. Search for Indian Overseas Bank

5. If you find the Advertisement then Click on “Apply”.

6. If you don’t find the Advertisement then go to Step 7

7. Go to “Apply against Yearly Requirement”

8. Search for Indian Overseas Bank

9. You will find the Advertisement where you need to Click on “Apply”.